



Project Management for Knowledge Projects in Government

Designed and facilitated by Dr Sandra Mandic, PhD, PMP

Project management training is essential for government employees to ensure efficient use of tax-payers' money, project completion on time and within the budget and delivery of planned outputs and outcomes. Many projects in government involve gathering, organizing and analysing information to form an advice which is shared in form of reports or presentations. Such projects – referred to here as 'knowledge projects' – have specific characteristics and require tailored project management.

Course Objectives*

This course will provide practical guidance for planning, management and monitoring of knowledge projects.



Look at projects through the project management lens



Explore the steps involved in planning projects



Explore management and monitoring of project scope, time, resources, project risks and project team



Discuss preparation and management of project deliverables

Target Audience

Government employees working on knowledge and research projects

Relevant Resources

[Compass Guide: How to Plan Your Research Project](#)

[Compass Guide for Research Project Management](#)



Course Delivery Format*

2 to 3 day training or
5 – 7 sessions of 2-hours each*

Presentations	Project planning templates
Group discussions	Examples
Workbook activities	Videos
Online pools	

**Specific course objectives and course format are suggested options only. Offered courses will be customised based on clients' needs.*

Facilitator

Founder and director of AGILE Research Ltd.

Award-winning researcher and author
Experience working in academia, government and business

20+ years of leading research projects



[Dr. Sandra Mandic, PhD, PMP](#)

Creator of the [Compass Guide Research Training](#)





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Course Content

Part*	Topic	Content covered under each topic
#1	Fundamentals of project management	• Introduction to project management • Projects seen through the project management lens • Critical success factors for planning feasible projects • Common issues in project planning • Overview of steps involved in planning projects
#2	Step by step planning of projects (Part 1)	• Define project objectives • Define project scope • Plan project procedures • Plan project timeline • Plan project resources and budget • Plan project deliverables
#3	Step by step planning of projects (Part 2)	• Establish a project team • Plan risk assessment and management • Prepare a project proposal • Obtain necessary approvals • Secure project funding • Put together your project plan
#4	Managing projects and monitoring progress (Part 1)	• Common issues in project management • Managing projects – balancing scope, time and resources • Building and managing high-performing teams • Managing project risks • Quality control
#5	Managing projects and monitoring progress (Part 2)	• Project reporting • Preparing high-quality deliverables • Customising project deliverables to achieve impact • Managing issues and change • Closing the project and reflecting on lessons learned

**Course content will be customised based on clients' needs.*

If you are looking for **practical, interactive** and **customised** research and project management **training**, contact us [by email](#) to discuss your needs

